



JOB TITLE: Sexual Assault Advocate
POSITION TYPE: Full Time
REPORTS TO: Program Manager/Program Director

Position Overview: The Sexual Assault Victim Advocate is responsible for providing support and advocacy services to victims of sexual assault and domestic violence that contact Equay Wiigamig. The advocate will provide victim relief and manage various client services, such as, client needs; supportive services; crisis intervention. The Sexual Assault Victim Advocate will serve as a primary contact and as needed, they will serve as a support person in court appearances, which will require the possession of a valid driver's license.

Mandatory Training:

40 hour sexual assault training provided by MIWSAC.

Project Work Description:

- Serve as a primary, initial point of contact and advocate for victims of sexual assault.
- Serve as primary contact that will accompany victims to the hospital.
- Develop & maintain contact with victims; assess their needs for supportive services to include those that are self-defined by the victim.
- Provide direct client services to include; intake, 1:1 supportive services, transportation & accompaniment as needed, goal setting, safety planning information and referrals to resources.
- Provide outreach to victims and maintain confidential files and other programmatic information.
- Knowledge of report writing and statistical data gathering.
- Other duties as assigned.

Minimum Qualifications:

- Minimum 2 year degree in relevant human services field or 1-2 yrs experience in human services
- Possess or obtain a valid driver's license & possess a clean driving record for insurance purposes

Skills/Attributes:

- An understanding of the dynamics of domestic violence and victim advocacy care.
- Excellent organizational skills
- Ability to express empathy, show patience towards victim & maintain nonjudgmental attitude.
- Possess interpersonal skills, be an active listener and attention to detail to allow victims to be helped in the best way possible.
- Ability to follow instructions and adhere to the Personnel Policy of the Red Lake Band of Chippewa Indians.

Salary:

- Dependent on Qualifications

Closing:

- September 25th, 2026 Submit Application to Human Resources, 15484 Migizi Drive, Red Lake