ZHAWENIMIN HARM REDUCTION CENTER JOB VACANCY

JOB TITLE:	SECURITY GUARDS
POSITION TYPE:	FULL-TIME/PART-TIME NON EX-EXEMPT –VARIOUS SHIFT SCHEDULES
SALARY RANGE:	$20.00 HOURLY, COMMENSURATE WITH EXPERIENCE
BENEFITS PACKAGE:	MEDICAL, DENTAL, VISION, LIFE INSURANCE, PTO, SHORT TERM DISABILITY, 401K, PAID HOLIDAYS
REPORTS TO:	SECURITY MANAGER
OPEN UNTIL:	UNTIL FILLED

ORGANIZATION

The Zhawenimin Harm Reduction Center (ZHRC) is committed to helping all individuals experiencing homelessness with access to medical, mental health, substance use support, and resources to find permanent supportive housing.

Zhawenimin Harm Reduction Center (ZHRC) is a 57 bed congregate homeless shelter located on the beautiful shores of Lower Red Lake in Northern Minnesota, serving clients in need of chemical, behavioral, and physical health services. ZHRC's mission is to increase well-being through recovery while working to end homelessness. Our vision is communities free from health and economic inequities. We are committed to undoing racism and reducing disparities experienced by the relatives we serve. By providing integrated mental, chemical and cultural health services, housing and housing supports, ZHRC helps individuals overcome personal and systemic barriers to stability, economic advancement, and health.

SUMMARY

A security guard's duty of a Security Guard is to protect a company's property, employees and visitors. Here are some of their typical daily responsibilities that you can include in a job description

ESSENTIAL RESPONSIBILITIES & DUTIES ON-SITE

- Patrolling and monitoring activities on the company's premises regularly to discourage criminals and ensure the environment is safe and secure
- Evicting trespassers and violators and detaining perpetrators while following legal protocols before relevant authorities arrive to take over
- Controlling the entrance and departure of employees, visitors and vehicles according to protocols
- Monitoring surveillance cameras to watch out for any disruptions or unlawful activities
- Providing detailed reports on daily activities and any incidents that may have occurred to management
- Testing security systems and, if needed, operating X-ray machines and metal detectors
- Using provided communication devices such as two-way radios in a clear and concise manner
- Performing CPR or first aid when needed

 Note: Zhawenimin Harm Reduction Center (ZHRC) considers this position a mandated reporter of abuse.

- Assist keeping the ZHRC internal and external clean hallways, security areas and surroundings of the buildings grounds.
- Have 15 minute room checks.
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QUALIFICATIONS

EDUCATION: Must have a High School or General Education Diploma (G.E.D) required. Security training/certifications

WORK EXPERIENCE

- Excellent knowledge of security protocols
- Ability to operate security systems and emergency equipment
- Exceptional interpersonal skills
- Advanced verbal and written communication skills
- Ability to work alone or as part of a team
- Ability to solve problems as they arise
- Attention to detail
- Ability to react appropriately in stressful situations

Certificates, Licenses, Registrations

- Ability to pass criminal and background check
- Two years of security experience field
- Must be 21 years of age and older
- Valid Minnesota Driver's License and proof of auto insurance
- Adult CPR and Basic First Aid
- Ability to pass drug screening and remain free from substance abuse issues during employment.

Zhawenimin Harm Reduction Center (ZHRC), provides equal employment opportunity to all qualified individuals without regard to race, creed, color, national origin, ancestry, religious belief, sex, gender identity and/or expression, age, physical or mental disability, veteran status or other protected classification. Zhawenimin Harm Reduction Center (ZHRC) encourages individuals with diverse backgrounds, lived experience, and/or members of the LGBTQIA2+.community to apply.

TO APPLY

Applications and copies of resumes, diplomas/certificates are being accepted at the:
Red Lake Nation Government Center – Human Resources Department
P.O Box 546
Red Lake MN, 56671
Phone: (218) 679-1847
Fax: (218) 679-4176
Shalana.lussie@redlakenation.org

Zhawenimin Harm Reduction Center
23406 North Street
Reyna Gonzalez-Lussier, Admin. Director
Reynagonzalez-rivera@redlakenation.org

(218) 398-5683